

<b>SUBJECT</b>	CONBOTS Plenary meeting – AGENDA
<b>Date / Place</b>	June, 8 <sup>th</sup> -9 <sup>th</sup> 2022, Rome & Microsoft Teams ( <a href="#">Link</a> )
<b>Participants</b>	UCBM, ICL, GU, ARVR, IBM, SSSA, IUVO

**Wednesday 8<sup>th</sup>, 9:00 – 13:20**

**General overview of progresses and next deadlines**

Each partner should prepare a presentation of max 15 slides (15 min + 5 Q&A) focussing on:

- activities of last 12 months (From July 2021 to date)
- main achievements and results
- ongoing activities
- next steps, next deadlines, any problem/difficulty.

Please give for granted rationale/background and your role in the project; quickly recap activities of the first 18 months (if needed) but focus on the activities of the last 12 months. Such updates should be as concrete as possible, particularly regarding project deadlines (e.g., deliverables and milestones) and research outputs (e.g., prototypes, softwares, papers).

9:00 – 9:10 Introduction to the meeting (UCBM)

9:10 – 9:30 Update from UCBM

9:30 – 9:50 Update from ICL

9:50 – 10:10 Update from GU

10:10 – 10:30 Update from IUVO

10:30 – 10:50 Update from SSSA

**10:50 – 11:20 Coffee break**

11:20 – 11:40 Update from ARVR

11:40 – 12:00 Update from IBM

12:00 – 13:20 Next deliverables: deadlines and progression of works (Chair: Domenico)

For the above session, each responsible partner should send to Domenico (**by June 5**) 1-2 slides containing:

- Tentative Table of Contents of the deliverable
- Progression of work
- Involved partners and requested contributions from other partners (with deadlines)
- Expected date for the first draft to be circulated
- Expected date for submission
- Highlight any expected delay (with motivations)

**13:20 – 14:30 Light lunch**

**Wednesday 8<sup>th</sup>, 14:30 – 18:00: Discussion on next activities**

The activities of the last 18 months of the project will be mainly focussed on:

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- 1) Finalizing the integration of different CONBOTS “enabling technologies” and optimizing the platform for the experimental validation in the two application scenarios;
- 2) Experimental validation of the CONBOTS platform for handwriting learning;
- 3) Experimental validation of the CONBOTS platform for music learning.

The three following sessions will be dedicated to discuss each of the above points. Each partner should send (**by June 5**) to Domenico 2-3 of slides on the points from the above list that are relevant for partner’s activities, containing:

- Actions to be implemented by the partner
- Doubts/issues/expected problems in carrying out the planned activities
- Possible proposals/solutions that the partner is willing or is likely to implement
- Tentative timeline in the implementation of these solutions
- Questions for the other partners involved in the same activity or requests for specific collaborations
- Open issues that need to be discussed with the consortium

14:30 – 16:00      1) Integration (Chair: Nevio)

**16:00 – 16:30      Coffee Break**

16:30 – 18:00      2) Validation of CONBOTS for Handwriting learning (Chair: Domenico)

**19:30                  Social dinner**

**Thursday 9<sup>th</sup>, 9:00 – 12:00: Discussion on next activities**

9:00 – 10:30      3) Validation of CONBOTS for Music learning (Chair: Nicola)

**10:30 – 11:00      Coffee break**

11:00 – 12:30      Closing remarks, final decisions, next steps, and deadlines

**12:30                  Light lunch**

**Thursday 9<sup>th</sup>, afternoon: Informal group discussion on future activities and collaborations**

For those of you who can remain, we can take the occasion to discuss face-by-face about next joint activities for the following months. The afternoon will not have a structured schedule, each one can organize (better if planned in advance) focused meetings with other partners or take a taxi and discuss at the seaside (beaches are 20 mins driving from UCBM).